



Carroll County Department of Community Development

423 College Street; P.O. Box 338, Carrollton, GA 30117 ☎ 770.830.5861

Application for a Family Burial Plot

Applications can be made by either an **applicant** or by a **state licensed funeral director**. The application should be filed within 48 hours of the interment.

Procedures

Step 1: Take the **Parcel Information Sheet** to the Map Room (#414 in the Administration Bldg) to be completed.

Step 2: Complete the application and submit it, along with the Parcel Information Sheet and appropriate fees, to Community Development for review. A sketch on the back of the Parcel Information Sheet should show the location of the family burial plot, buildings, property lines, any water source, proposed setbacks, and a North Arrow.

Step 3: The applicant/funeral director will be notified of the application's approval.

Step 4: The property owner may choose to present the survey, map and zoning compliance to the Tax Assessor's office to have the family burial plot exempt in the tax digest.

1. **Applicant's Name:**

Address, City, State & Zip Code:

Phone:

Size Requirements

Parcel Size _____
(Minimum lot: 10 acres)

Size of Family Burial Plot _____
Width _____ Height _____
(Maximum size: 1600 square feet, 40 feet wide, 40 feet long)

Setback Requirements

Front: _____
Rear: _____
Left Side: _____
Right Side: _____
Building or Structure: _____
Water Source: _____

(Minimum setback: 50 feet from each property line) (At least 100 feet from a building or water source)

2. **Property Owner** (if different from Applicant)

Phone:

3. **Proposed Burial Location/Address:**

Notarized Signatures of the applicant and at least 51% of all record titleholders are required. Please submit an appropriate number of copies of the attached affidavit. Additional copies will be provided upon request.

Tax Map No. _____ Parcel No. _____

Land Lot No. _____ District No. _____

Zoning _____ (Must be Agriculture)

Other Requirements

The owner/applicant agrees to place persons interred in a vault. Yes No

The owner/applicant agrees that perpetual access to the burial plot will be made available to other family members and the County. Yes No

The owner/applicant agrees to preserve and protect the cemetery by placing fencing, signs, etc., if necessary, and further to maintain and upkeep the site. Yes No

Please note: Family Burial Plots are not permitted in flood plains. Further, soliciting or selling graves within the family burial plot is prohibited.

STATE OF GEORGIA
COUNTY OF CARROLL



AFFIDAVIT FOR A _____

_____, personally appeared before me, the undersigned officer, duly authorized to administer oaths in the State of Georgia and, having been duly sworn, sets forth the following statements for the purpose of being granted approval for a _____ under the Ordinances of Carroll County:

The information contained within the application attached hereto and filed in the Department of Community Development consists of facts within my personal knowledge that I know are true and correct, and will be relied upon by officials of Carroll County in making a decision whether to issue this Application, License, Permit, or other Department approval.

On behalf of the Applicant, I declare that the Applicant, regardless if a partnership, corporation, or other organization or entity that is receiving a benefit under this Application, License, Permit, or other Department approval (whichever is applicable) is not delinquent in the payment of any taxes or fees due Carroll County.

FURTHER AFFIANT SAYETH NOT.

I declare under penalty of false swearing that the above is true and correct.

This ___ day of _____, _____.

AFFIANT (signature)

Address: _____

Sworn to and subscribed
before me this ___ day
of _____, _____.

If Affiant is authorized to sign on behalf of a partnership, corporation, or other organization or entity, please set forth the entity and address

Notary Public

Entity: _____
Address: _____

My Commission Expires:

PARCEL INFORMATION SHEET & APPLICATION FOR ZONING COMPLIANCE CERTIFICATE

To be completed by Map Room Personnel in Room #414

MAP ROOM OFFICAL: _____

MAP: _____ **LAND LOT:** _____

PARCEL: _____ **DISTRICT:** _____

CURRENT PROPERTY OWNER: _____

PROPERTY OWNER AS OF JANUARY 1ST: _____

APPLICANT (IF DIFFERENT FROM OWNER): _____

PROJECT ADDRESS: _____

CITY: _____

SUBDIVISION: _____ **LOT #:** _____

ACREAGE: _____ **PARCEL SPLIT FROM:** _____

CURRENT ZONING CLASSIFICATION		
REQUIRED SETBACKS	FRONT	
	SIDE	
	REAR	
CERTIFICATE OF ZONING COMPLIANCE – CHECKLIST		
<input type="checkbox"/> Owner(s) & Agent (if applicable) <input type="checkbox"/> Legal Description or Adequate Description of Property <input type="checkbox"/> Complete Inventory of Existing Structures (noting uses & non-conforming structures) <input type="checkbox"/> Complete Inventory of Proposed Structures <input type="checkbox"/> Complete Inventory of Existing Uses and/or Activities <input type="checkbox"/> Applicant's Certification		
Signature of Zoning Administrator or Designee: _____ Date: _____ Comments: _____		
CDP COMPLIANCE	<input type="checkbox"/> YES <input type="checkbox"/> NO	Signature of CDP Administrator or Designee: _____ Date: _____ Comments: _____
PLAT APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO	Signature of County Engineer or Designee: _____ Date: _____ Comments: _____
APPROVED FOR NEW ADDRESS	<input type="checkbox"/> YES <input type="checkbox"/> NO	Signature of Zoning Administrator or Designee: _____ Date: _____ Comments: _____

Sketch of Property

<i>Please check:</i>	CONVENTIONAL	MANUFACTURED HOME	COMMERCIAL
	ACCESSORY BUILDING OR ADDITIONS	OTHER: _____	

- ⇒ Provide a sketch of proposed building location, driveway, septic tank location and all additional structures.
- ⇒ Show the ***dimensions*** of the lot and all setbacks from the house and other structures to all property lines.
- ⇒ The front setback shall always be measured from the centerline of the frontage road(s).
- ⇒ Show location of any wells, trash pits and all easements (drainage or utility) located on the property.
- ⇒ Show distance to nearest stream or lake on property, or if not within 200 feet of a stream or lake, please note.

Provide a complete listing of all existing structures that are now on the property: _____

Describe the type of structure that you plan to build: _____

Is this a Multiple Road Frontage Lot: _____