

Addendum 3, Solicitation No. PW22-A001

NEW (10) ½ TON AND (1) ¾ TON SERVICE BODY PICK-UP TRUCKS FOR THE CARROLL COUNTY GOVERNMENT

The Carroll County Board of Commissioners submits Addendum 3 Solicitation No. PW22-A001, **NEW (10) ½ TON AND (1) ¾ TON SERVICE BODY PICK-UP TRUCKS FOR THE CARROLL COUNTY GOVERNMENT, (Solicitation No. PW22-A001).**

1. Proposals are now due 3:00 p.m. Friday, November 12, 2021.
2. Replace Section III of the original RFP with the new Section III. This adds specifications to the vehicles. Additions are highlighted.
3. Replace Attachments 2 and 3 of the original RFP with the new attachments. This adds the new specifications to the submission sheets. Additions are highlighted.
4. Replace all attachments with updated Addendum 3. All changes are highlighted.

All other Specifications, Terms, and Conditions, not affected by the above changes and additions, remain in effect.

Bidders shall annotate receipt of this Addendum on the Bid Form. Proposals without this acknowledgement may be rejected.

Sunday Cook
Purchasing Analyst
(770)830-5985
scook@carrollcountyga.com

INVITATION TO BID
Solicitation PW22-A001

**NEW (10) 1/2 TON AND (1) 3/4 TON SERVICE BODY PICK-UP TRUCKS FOR THE
CARROLL COUNTY GOVERNMENT**

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I. **Overview and General Submission Information**

Overview:

The Carroll County Board of Commissioners requests bids from interested and qualified dealers to provide bids on **NEW (10) 1/2 TON FLEET PICK-UP TRUCKS AND (1) 3/4 TON SERVICE BODY PICK-UP TRUCKS**. These pick-ups will replace older, high mileage vehicles utilized by various departments in the County.

Instructions to Bid:

A. **How to Prepare Bid Proposals:** All bid proposals shall be:

1. Bidders should complete Attachments (I) through (6) for pick-up trucks they are willing to provide the County under the Terms and Conditions of this Invitation to Bid. Vehicles shall meet the minimum specifications outlined in Section III. All prices should be FOB Destination. Delivery address is provided in Section IL Bidders shall also provide any manufacturer specifications or technical data with their submittals.
2. Typewritten or completed with pen and ink, signed by the vendor or their authorized representative, with all erasures or corrections initialed and dated by the official signing the proposal. Bidders are encouraged to review carefully all provisions and attachments of this document prior to completion. Each bid constitutes an offer and may not be withdrawn except as provided herein. Also, prices are to remain firm for the period of sixty (60) days.

B. **How to Submit Bid Proposals:** All bid proposals shall be:

1. Submitted in a sealed envelope, plainly marked with "**Sealed Proposal - NEW (10) 1/2 TON AND (1) 3/4 TON SERVICE BODY PICK-UP TRUCKS FOR THE CARROLL GOVERNMENT, (SOLICITATION PW22-A001), August 18, 2021**"
2. Mailed, Express Delivery or delivered as follows in sufficient time to ensure receipt by the Purchasing Analyst on/before **3:00 P.M. WEDNESDAY, AUGUST 18, 2021**.

(a) Mailing Address: Carroll County Public Works
34 Horsley Mill Road
Carrollton, GA 30117
Attn: Russ Benedict

(b) Hand or Express Delivery Address:

Carroll County Public Works
34 Horsley Mill Rd
Carrollton, GA 30117
Attn: Russ Benedict

- (c) No proposals will be received or accepted after 3:00 P.M. ET August 18, 2021. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the proponent. Carroll County is not responsible for lost or misdirected mail. It is the bidder's responsibility to ensure no late bid is submitted. No proposal may be withdrawn within thirty days after the proposal opening and shall remain firm through the period.
- C. How to Submit an Objection: Objections from bidders to the invitation to bid and/or these specifications should be brought to the attention of the Purchasing Analyst..
- D. Standards for Acceptance of Bid for Awarded Contract: Carroll County reserves the right to waive any informality, to reject any and all bids, to evaluate all bids, to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the County. **The County reserves the right to modify the contract/purchase order after its award.**
- E. Compliance with laws: The bidder shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or County statute, ordinances and rules during the performance of any contract between the bidder and the County. Any such requirement specifically set forth in any contract document between the bidder and the County shall be supplementary to this section and not in substitution thereof.

II. General Terms and Conditions

- A. Specifications: Any obvious error or omission in specifications shall not inure to the benefit of the bidder but shall put the bidder on notice to inquire of or identify the same from the County. Whenever mention is made of any article, material, or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. regulations or similar expressions, the requirements of these laws, ordinances, etc., shall be construed to be the minimum requirements of these specifications.
- B. Delivery Point: All items shall be quoted and delivered F.O.B. Destination to the following address:

Carroll County Public Works Department
34 Horsley Mill Road
Carrollton, GA 30117

Delivery cost and charges (if any) will be included in bid price.

- C. Delivery Time: Estimated delivery dates should be stated on the bids. Delivery time may be considered by the County when selecting most responsive and responsible bidder.
- D. Bids for All or Part: Unless otherwise specified by the County or by the bidder, **CARROLL COUNTY RESERVES THE RIGHT TO MAKE AWARD ON ALL ITEMS, OR ON ANY OF THE ITEMS ACCORDING TO THE BEST INTEREST OF THE COUNTY.** Bidder may restrict his bid consideration in the aggregate by so stating, but must name a unit price on each item bid upon.
- E. Prices to be Firm: Bidder warrants that bid prices, terms and conditions quoted in their bid will be firm for acceptance for a period of sixty (60) days from opening date.
- F. Description of Vehicles: Proposals for vehicles and/or equipment should be accompanied by copies of detailed factory specifications, ratings, technical data, including accurate descriptions of the exact vehicles and/or equipment on which bids are made.
- G. Completeness: All information required by Invitation to Bid must be completed and submitted to constitute a proper bid.
- H. Quality: All materials used for the manufacture or construction of vehicles and/or equipment covered by this bid shall be new, the latest model, of the best quality and highest grade workmanship. Vehicles and/or equipment shall be equipped with such necessary equipment complying with the Georgia State Law, but not including licensing. Also, materials must comply with all applicable Federal and State OSHA requirements in affect at the time of bid.
- I. Acceptance of Material: The material delivered under this proposal shall remain the property of the seller until a physical inspection and actual usage of this material and/or services is made and therefore accepted to the satisfaction of the County.
- J. Guarantee/Warranty: The bidder shall state the warranty in the proposal. All warranty repairs and adjustments shall be made only at such time as will be least detrimental to the operation of County business.
- K. Manufacture or Dealer Advertisement: No manufacturer or dealer advertising attachments shall appear on products delivered to the County without prior approval by Carroll County
- L. Brand Name: If and whenever brand names, makes, name of manufacturers, tradenames, vendor catalogs or model numbers are stated, they are for the purpose of establishing a grade or quality of material.
- M. "OR EQUAL" Interpretation: It is the vendor's responsibility to prove to the County that each bid item is equal to the grade or quality of material specified.
- N. Award of Contract/Purchase Order: The contract/purchase order, if awarded, will be awarded to the most responsive and responsible bidder whose bid will be most

advantageous to the County, price, estimated delivery and other factors considered. The Board of Commissioners will make this determination.

- O. Qualified Vendor: A "Qualified Vendor" is defined for this purpose as one who meets, or by the date of bid acceptance can meet, all requirements for licensing, insurance and service contained within these specifications.
- P. Compliance with Specifications - Terms and Conditions: The Invitation to Bid, Legal Advertisement, General Conditions and Instructions to Bidder, Specifications, Special Conditions, Vendor's Bid, Addendum, and/or any other pertinent documents form a part of this proposal and by reference are made a part hereof.
- Q. Signed Bid Considered Offer: The signed bid shall be considered an offer on the part of the bidder, which offer shall be deemed accepted upon approval by the Carroll County Board of Commissioners. In case of a default on the part of the bidder after such acceptance, Carroll County Board of Commissioners may take such actions as it deems appropriate including legal action for damages or specific performance.
- R. Invoices - invoices should be mailed to the following address:

Carroll County Board of Commissioners
P.O. Box 338
Carrollton, GA 30112
Attn: Accounts Receivable
- S. Payment Terms: Net 30 Days.
- T. Point of Contact - Russ Benedict, Purchasing Analyst (770) 830-5985.
- U. Previous model year vehicles (new, never titled) are acceptable if available.
- V. Business License Requirement: Dealership shall be licensed to do business.
- W. Dealerships submitting bids must ensure all property taxes and fees owed Carroll County Government are current prior to award of purchase order or contract.
- X. All vehicles must be accompanied by a factory recommended preventative maintenance schedule including procedures, mileage intervals and fluid specifications.
- Y. **Certification of Independent Price Determination:** By submission of this bid, the bidder certifies that in connection with this Invitation to Bid:
 - I. The prices in this bid have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - 2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor;

3. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition; and
4. No agent or employee of Carroll County Government has been provided any compensation, goods or promise in connection with this bid solicitation.

iii. **VEIDCLES REQUIRED BY THE COUNTY WITH SPECIFIC SPECIFICATIONS**

- A. 1/2 Ton Pick-Up Truck, (8 each Ford XL or equivalent) (FLEET TYPE). This truck should be a "Work Truck" type package with the options listed below.

1/2 TON PICK-UP TRUCK- FLEET TYPE	
Cab Style	Crew - 4 Full Door/ 6 adult passenger
Box Size	Stvle-side - Approx 5.5' Box (Short)
Drive	4X4
Fuel	Gasoline
Cylinder	8- m in SL
Transmission	AUTOMATIC
Transmission Spec	Electronic
Rear Axle	Limited Slip or Locking
Tires	Standard
Rims	Standard
Exterior Color	White, Similar to Oxford White
Interior Color	Standard Type
A/C	Yes
Vinyl Seats	Standard Type
Radio AM/FM	Yes - Standard Type
Power Door Locks	Yes
Power Windows	Yes
Vinyl or Rubber Floor Covering	Standard Type
Tow Package	Yes
Trailer Brake Controller	Yes
Bumpers	Standard

- B. 1/2 Ton Pick-Up Truck, (2 Each Ford XLT or equivalent)

1/2 TON PICK-UP TRUCK W/OPTIONS	
Cab Style	Crew - 4 Full Door / 6 adult passenger
Box Size	Stvle-side - Aoorox 5.5' Box (Short)
Drive	4X4
Fuel	Gasoline
Cylinder	8-Min SL
Transmission	Automatic, w/Tow Mode
Transmission Spec	Electronic
Rear Axle	Limited Slip or Locking
Exterior Color	White, Similar to Oxford White
Interior Color	Gray
A/C	Yes
Seats	Cloth - Med Gray
Front- w/center console	Cloth - Med Gray
Rear	Cloth - Med Gray
Push Button Start	Yes
Remote Start	Yes
Tires	275/65R 18

Wheels	Chrome Appearance 18"
Radio AM/FM (Sirius Capable)	Yes
Bedliner	Spray In
Floor Covering	Carpet
Floor Liner	Tray Type
Voice Activated Navigation	Yes
Trailer Tow Package	Yes
Integrated Trailer Brake Controller	Yes
Power Sliding Rear Window	Yes
Bumpers	Chrome Package
Step Bars	Chrome
Electrical Outlet	110 volt- 400 watt
LED Box Lighting	Yes

- C. 3/4 Ton Pick-Up Truck with Service Body (leach Ford F-250 or equivalent). This truck should be a "Work Truck" type package with the options listed below.

3/4 TON PICK-UP TRUCK WITH SERVICE BODY	
Cab Style	Crew - 4 Full Door/ 6 adult passenger
Service Body	Reading Classic II Service Body for this type and size pick-up truck. 8' BOX
Drive	4X4
Fuel	Gasoline
Cylinder	8
Transmission	AUTOMATIC
Transmission Spec	Electronic
Rear Axle	Limited Slip or Locking
Exterior Color	Oxford White
Interior Color	Grav
Suspension	Heavy Duty, capable of handling Classic II Service Body
A/C	Yes
Seats	Standard Type Vinyl
Radio AM/FM	Yes - Standard Type
Power Windows	Yes
Power Door Locks	Yes
Vinyl or Rubber Floor Covering	Standard Type
Tow Package	Yes
Trailer Brake Controller	Yes

IV. **Bid Acceptance**

Bids shall be reviewed and evaluated by the Carroll County Board of Commissioners. An award, if made, will be made to the responsive bidder whose proposal is most advantageous to the County while meeting or exceeding the above specifications and delivery. Carroll County reserves the right to waive any informality, to reject any and all bids, to evaluate all bids, to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the County. **The County reserves the right to modify the contract after its award.**

R. Benedict
Purchasing Analyst
(770) 830-5868
rbenedict@carrollcountyga.com

**CARROLL COUNTY BOARD OF COMMISSIONERS
BID FORM for (Solicitation PW22-A001)**

Vendor or Proprietor Name: _____

Ownership: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Number of years in existence: _____

Point of Contact (person responsible for direct contact with Carroll County for this Invitation to Bid):

Name: _____ Title: _____

Telephone Number: _____ Fax: _____

Email: _____

½Ton Pick-Up Truck Information, Fleet Type Work (8 Each)

Model: _____ Year: _____

Manufacturer: _____

Warranty: _____

Estimated Delivery Time: _____

MPG (Highway): _____ MPG (City): _____

Unit Price: \$ _____ Extended Price: \$ _____

**CARROLL COUNTY BOARD OF COMMISSIONERS
BID FORM for (Solicitation PW22-A001) (Continued)**

1/2 Ton Pick-Up Truck Information (2 Each)

Model: _____ Year: _____
Manufacturer: _____
Warranty: _____
Estimated Delivery Time: _____
MPG (Highway): _____ MPG (City): _____
Unit Price: \$ _____ Extended Price: \$ _____

3/4 TON Service Body Model Information (1 Each)

Model: _____ Year: _____
Manufacturer: _____
Warranty: _____
Estimated Delivery Time: _____
MPG (Highway): _____ MPG (City): _____
Unit Price: \$ _____ Extended Price: \$ _____

CARROLL COUNTY BOARD OF COMMISSIONERS
BID FORM for (Solicitation PW-22-A001) (Continued)

I acknowledge receipt of the following Addendums _____

(Signature)

(Print)

(Person authorized to bind company to the Terms and Conditions of this RFP)

(Date)

VERIFICATION OF SPECIFICATIONS

Bidder shall check () appropriate column for their specification. The actual specification should be annotated in the "Actual Column". Specifications, which do not meet or exceed, should be explained in the exception table below this form.

½ TON PICK-UP TRUCK W/OPTIONS					
County's Minimum Specifications		Vendor's Match to Specifications			
		Vendor's Model#-			
		Meet	Exceed	Not Meet	Actual
Cab Style	Crew - 4 Full Door/ 6 adult passenger				
Box Size	Style-side - Approx 5.5' Box (Short)				
Drive	4X4				
Fuel	Gasoline				
Cylinder	8-M in SL				
Transmission	Automatic, w/Tow Mode				
Transmission Spec	Electronic				
Rear Axle	Limited Slip or Locking				
Exterior Color	White, Similar to Oxford White				
Interior Color	Gray				
A/C	Yes				
Seats	Cloth - Med Gray				
Front- w/center console	Cloth - Med Gray				
Rear	Cloth - Med Gray				
Push Button Start	Yes				
Remote Start	Yes				
Tires	275/65R 18				
Wheels	Chrome Appearance 18"				
Radio AM/FM (Sirius Capable)	Yes				
Bedliner	Spray In				
Floor Covering	Carpet				
Floor Liner	Tray Type				
Voice Activated Navigation	Yes				
Trailer Tow Package	Yes				
Integrated Trailer Brake Controller	Yes				
Power Sliding Rear Window	Yes				

Bumpers	Chrome Package				
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Affidavit Verifying Status for a Carroll County Public Benefit Application

By executing this affidavit under oath, as a bidder for REQUEST FOR PROPOSAL or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my proposal for PW22-A001 – NEW 1/2TON AND 3/4 TON SERVICE BODY PICK-UP TRUCKS FOR THE CARROLL COUNTY GOVERNMENT for _____ [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity], a representative for _____ [Name of business or corporation].

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: _____
Date: _____

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 20____ * _____
Alien Registration number for non-citizens

Notary Public
My Commission Expires:

***Note:** O.C.G.A. § 50-36-1 (e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provided their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



CONTRACTOR AFFIDAVIT AND AGREEMENT (E-VERIFY)
RFP PW22-A001 -NEW 1/2 TON AND 3/4 TON SERVICE BODY PICK-UP TRUCKS FOR THE
CARROLL COUNTY GOVERNMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A.13-10-91, stating affirmatively that the individuals, firm, or corporation which is contracting with the Carroll County Board of Commissioners has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Carroll County Board of Commissioners, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A.13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Carroll County Board of Commissioners at the time the subcontractor(s) is retained to perform such service.

E-Verify * User Identification Number

Company Name

BY: Authorized Officer or Agent
(Contractor Signature)

Date

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent of Contractor

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF ____ 20 .

Notary Public
My Commission Expires:
