



**WORK SESSION MINUTES**  
**Carroll County Board of Commissioners**  
**April 28, 2022 – 1:00 P.M.**  
**Historic Superior Court Room**

Michelle Morgan, Chairman	P	George Chambers, D-6	A
Montrell McClendon, Vice-Chairman D-1	P	Stacey Blackmon, County Attorney	P
Clint Chance, D-2	P	Avery Jackson, County Attorney	A
Tommy Lee, D-3	P-via zoom	Dianne Roberts, Deputy Clerk	P
Steve Fuller, D-4	P		
Ernie Reynolds, D-5	P		

Present = P    Absent = A

**CALL TO ORDER**

Chairman Morgan called the meeting to order at 1:00 p.m.

❖ **Architect Presentations – County Administration Building**

Chairman Morgan introduced County Facilitator, Theron Gay. Mr. Gay introduced the selection committee to the Board and gave an overall synopsis of the process and procedures regarding the Request for Proposal (RFP) for Design Professional Services, including advertisement, deadline dates, how many proposals were received (11), evaluations, interviews and finalists. The two (2) finalists, Robertson Loia Roof (RLR) and Jericho Design Group were unanimously chosen by the committee. It is noted that Fee Proposals were not considered by the Selection Committee.

The first presentation was given by Robertson Loia Roof (RLR). Staff from RLR presenting were: Samia Coker, Sr. Associate, and Al Secco, Sr. Associate – Lead Designer, along with John Bass, civil engineer with Georgia & West, Inc.

The second presentation was given by Jericho Design Group. Staff from Jericho Design Group presenting were: Doug Shaw, Principal Architect, Yara Rymer, Project Manager Architect, and Whitney Regan, Interior Designer.

❖ **City of Villa Rica - TAD Presentation**

Villa Rica Mayor Gil McDougal made a City of Villa Rica Eastside TAD Presentation to the Board, which included a development overview and how they believe it will impact the city, the County, and also the County School System.

❖ **Review and Discussion of items for the May 3, 2022 Board of Commissioners Meeting Agenda**

**10. II. Public Works – Equipment Purchase**

Danny Yates, Maintenance Coordinator, presented for consideration the purchase a Self-Propelled Broom from Reynolds-Warren Equipment priced at \$89,265, which includes a 2 year / 2000-hour warranty for the Public Works Department. He proposed the option to purchase same with an additional 3 year / 3000-hour warranty for a total priced of \$92,463.

**11. II. Buffalo Creek Tech Park – Resurfacing**

Danny Yates, Maintenance Coordinator, presented for consideration of the Development Authority of Carroll County's request to resurface a section of roadway at the Buffalo Creek Tech Park for the new West Georgia Technical College (WGTC) campus. Mr. Yates explained that this is a County road and it recommends Seal Coating for \$25,985.00, which would be less expensive than asphalt.

**11. III. Oak Shade Road – Abandonment**

Charles Pope, Public Works Director, presented for consideration a Resolution to begin the process of abandoning 0.54 miles of a portion of Oak Shade Road lying in Land Lot 151, District 6 of Carroll County.

**11. V. Public Works Positions**

Charles Pope, Public Works Director and Anne Lee, Human Resources Director presented for consideration the creation of two (2) full time light equipment operator positions for the purpose of maintaining the mowing of right of ways in the northwest corner of the County. The estimated cost for these positions is approximately \$52,700 each, which includes insurance and retirement benefits.

**11. VI. Parks Position**

Anne Lee, Human Resources Director presented for consideration the creation of one (1) full time administrative assistant position for McIntosh Park. The estimated cost for this position is approximately \$47,700, which includes insurance and retirement benefits.

**11. VII. Animal Shelter Fence**

Christy Owens, Animal Services Director presented for consideration to approve installation of additional outdoor run and fencing at the Animal Shelter for the purpose of preventing dogs from escaping by West Georgia Gate & Door for \$20,770 to be paid with grant funds.

- ❖ There was a consensus from the Board to place the following items on a Consent Agenda for the Tuesday, May 3, 2022 Board of Commissioners meeting:

- 10. II. Public Works – Equipment Purchase
- 11.II. Buffalo Creek Tech Park – Seal Coating
- 11.III. Oak Shade Road - Abandonment
- 11.V. Public Works Positions
- 11.VI. Parks Position
- 11.VII. Animal Shelter Fence

**ADJOURNMENT**

There being no further business for discussion, Chairman Morgan adjourned the meeting at 5:10 p.m.



Submitted:

Dianne L. Roberts  
Dianne Roberts, Deputy County Clerk

Approved:

Michelle Morgan  
Michelle Morgan, Chairman